

TOWN OF FLORENCE PARKS AND RECREATION ADVISORY BOARD

MINUTES FROM THE REGULAR MEETING HELD ON THURSDAY, JANUARY 22, 2015 AT 6:00 P.M. IN THE COUNCIL CHAMBER OF TOWN HALL, LOCATED AT 775 N. MAIN STREET, FLORENCE, AZ.

1. CALL TO ORDER

Chairman Revis called the meeting to order at 6:01 P.M.

2. ROLL CALL:

Present: Jaclyn Revis, Donald Woolridge, Robert Smidt, Shawn Gibson, Council Liaison Tara Walter

Absent: Don Pinson

3. NEW BUSINESS

a. Welcome New Advisory Board Member Robert Smidt

Mr. Bryan Hughes introduced and welcomed new Board Member Robert Smidt.

b. Discussion/ Approval/ Disapproval of nomination and election of a new Board Chair

Deferred until next meeting

c. Discussion/ Approval/ Disapproval of nomination and election of a new Board Vice Chair

Deferred until next meeting

d. Discussion/ Approval/ Disapproval of subcommittees for facilities and programming

Mr. Hughes stated the subcommittee for Facilities will help prioritize Capitol Projects and help present them to Council. As the Town continues to grow, the subcommittee will also help make decisions on the maintenance of our existing facilities. Board member Smidt stated he was interested in being part of the facility subcommittee.

Mr. Hughes then discussed the role of the Programming subcommittees. This subcommittee will help decide if programming and ideas are

practical, if they are within budget, and input if programs are a go. Board Chairman Revis is interested in participating in this subcommittee.

e. Discussion/ Approval/ Disapproval of the October 15, 2014 meeting minutes

On motion by Chairman Revis and seconded by Board member Woolridge, and carried to approve the October 25, 2014 meeting minutes

f. Update on the Territory Square Library/Recreation Complex Project

Mr. Hughes updated the Board on the progress of the Territory Square Library/Recreation Complex Project. Mr. Hughes stated the pools were dug out, pressure testing had been done and all pipes are in for the competition pool. The leisure pool will be dug out today, concrete slabs for the bath house has been poured and stem walls have been erected. Everything is on schedule. Mark Cowling with the Florence Reminder & Blade-Tribune went out with Mr. Hughes and took pictures of the progress.

g. Update on the Territory Square Fitness and Recreation Center Project

Mr. Hughes stated, that in September of 2014, the Town issued a RFQ for the Territory Square Fitness and Recreation Center on the site that has been selected, but at the November Town Council Meeting, Council decided not to move forward with the project.

h. Discussion of the Future Capital Improvement Projects

Mr. Hughes discussed about looking at the Parks & Recreation Master Plan and possibly updating the following parks/squares: Heritage Park, Jaques Square, Arriola Square, and the High Profile parking lot which is not on the list but will be discussed at a later date. Some improvements the Parks & Recreation is hoping to present to Council, which the subcommittees and the Parks & Recreation board will help prioritize, are re-surfacing parking lots before they deteriorate further, a shade canopy over the amphitheater at Padilla Park, trail heads for the Poston Butte land being donated adjacent to "F" mountain. Mr. Hughes stated the current Master Plan has a seven year old quote and it needs to be updated.

i. Discussion of the Fiscal Year 2015-16 Parks and Recreation Fee Schedule

Mr. Hughes stated that looking back through fiscal years 12/13, 13/14 and our current fiscal year, there are no fees for picnic ramada rentals. Mr. Hughes said there should a nominal fee placed for those rentals. Mr.

Hughes indicated that according to the Town's Code, there is a cost recovery policy and he has instructed Staff to research ramada rental fees, ball field fees, room rental fees and programming fees from neighboring Communities to help determine our fees. The Programming subcommittee will help a great deal determining these fees as well. Mr. Hughes predicts with the opening of the Library/Recreation complex, there will be a surge in uses.

4. UNFINISHED BUSINESS

a. Parks and Recreation Staff and Advisory Board Planning Retreat Recap

Mr. Hughes would like to discuss the Mission, Vision and Values, and the Town's overall goals to have a successful Department and finalizing it sometime in the spring. Board member Gibson asked if Bryan was planning on making the retreats an annual event. Mr. Hughes replied that he will keep it in mind, especially with the growth in Town we will need to meet and update our Department's goals.

b. Discussion of the Tree City USA program

Mr. John Nixon, Recreation Coordinator, has taken the lead on this program. Mr. Nixon discussed a little on the application process to be recognized as a Tree City, by the Arbor Day Foundation. Application deadline was December 31, 2014. John mentioned he reached out to the Arizona State Forestry Division, and was in communication with Chris a Forest Program Specialist; he streamlined the information for John and also helped in the application process. John re-applied for the 2015 calendar year at 9:46 A.M. on December 31, 2014. John is waiting to hear back if the Town will be re-certified.

c. Discussion of the Playful City USA program

This is another program John Nixon is taking lead on. In October, John submitted an "Intent to apply" to PCUSA. The first deadline is March 6, 2015 John will then submit his first draft for review. Mr. Hughes has applied with PCUSA in the past; he said they offer many different ways to obtain playground equipment.

5. STAFF REPORTS

a. Parks and Recreation Director

Informal verbal update was given to the Board. Some Home Tour ads have been posted in Pinal Ways, AAA magazine. Mr. Hughes may attend the Mesa Historical Tour and the Superior Historical Tour for ideas.

b. Parks

Ray Hartzel, Park Maintenance Superintendent, had no formal update on Park Maintenance, but did mention to Bryan Hughes in a meeting that maintenance worker, Michael Groves will be taking an exam on certified playground inspections. The Heritage ball field lighting project will probably be powered by Friday. Ray is also working on new rules signs and a drinking water fountain at the dog park.

c. Recreation

Mr. Nixon updated the Board on theme for Home Tour. This year Home Tour falls on Valentine's Day, so the Home Tour Committee named the event "The Heart of Florence- Adobe Walls of Love and Heartbreak".

d. Senior Center

No updates from the Senior Center

6. CALL TO THE PUBLIC/BOARD RESPONSE

Ruth Harrison mentioned the benches and planters at Main Street Park are fading, she suggested our maintenance crew coat the wood to prevent further deterioration. Also, at Jaques Square there are trees with tall branches that need to be removed. The tree care ordinance is very broad; Ms. Harrison would like us to be more specific. Ms. Harrison expressed her disbelief as to why the Town gets Tree City certified due to our lack of a more specific tree ordinance.

In response to Ms. Harrison's comments, Mr. Hughes mentioned that we will be addressing issues like this within the Facility subcommittee.

CALL TO THE PUBLIC FOR PUBLIC COMMENT ON ISSUES WITHIN THE JURISDICTION OF THE TOWN OF FLORENCE PARKS AND RECREATION ADVISORY BOARD. COUNCIL RULES LIMIT PUBLIC COMMENT TO THREE MINUTES. INDIVIDUAL MEMBERS MAY RESPOND TO CRITISIM MADE BY THOSE COMMENTING, MAY ASK STAFF TO REVIEW A MATTER RAISED OR MAY ASK THAT A MATTER BE PUT ON A FUTURE AGENDA. HOWEVER, MEMBERS SHALL NOT DISCUSS OR TAKE ACTION ON ANY MATTER DURING AN OPEN CALL TO THE PUBLIC UNLESS THE MATTERS ARE PROPERLY NOTICED FOR DISCUSSION AND LEGAL ACTION.

7. CALL TO THE BOARD

None

8. ADJOURNMENT

On motion made by Chairman Revis, seconded by Member Smidt, and carried to adjourn the meeting at 7:05 P.M.

Approved:


Shawn Gibson, Chairman

Posted day of 2015, by Maria Hernandez, Deputy Town Clerk, at 775 North Main Street and 1000 South Willow Street, Florence, Arizona 85132 and at www.florenceaz.gov.

******PURSUANT TO TITLE II OF THE AMERICANS WITH DISABILITIES ACT (ADA), THE TOWN OF FLORENCE DOES NOT DISCRIMINATE ON THE BASIS OF DISABILITY REGARDING ADMISSION TO PUBLIC MEETINGS. PERSONS WITH A DISABILITY MAY REQUEST REASONABLE ACCOMMODATIONS BY CONTACTING THE TOWN ADA COORDINATOR, AT (520)868-7574 OR (520)868-7502 TDD. REQUESTS SHOULD BE MADE AS EARLY AS POSSIBLE TO ALLOW TIME TO ARRANGE THE ACCOMMODATION.******